

Job Description

Assistant Practitioner for Rehabilitation Team

Job Title	Rehabilitation Assistant Practitioner	
Salary Band	Band B The Peace Way (£17,901 - £20,901 pro-rata)	
Hours per week	15 hours / week (0.4 wte)	
Dept/Location	Rehabilitation Team - Starlight Services	
Reporting to:	Starlight Team Lead	
Number of staff managed:	<i>Direct reports:</i> None	<i>Managed through others:</i> None
Budget responsibility	None	
Other information helpful to understand size/scope of job:	<p>PHC Patient Services consists of a 12 bedded In-patient Unit, a Community Service and the Starlight Service. The Starlight Service team support all patients in the inpatient Unit, and also offer a range of groups, workshops, courses and individual interventions for outpatients with life-limiting conditions and bereaved people. All the PHC patient services teams are delivered by a multi-professional and skilled staff and volunteers. This is underpinned by a robust quality governance and framework that ensures high quality specialist palliative and End of Life Care is available for our patients and their families across South West Hertfordshire.</p>	

Job Summary

- Patient support & delivery of Palliative Rehabilitation under the guidance of a Physiotherapist with a main focus on the inpatient unit patients, helping in the Wellbeing Team as required;
80% clinical practice
5% management
10% quality
5% education
- A key member of the Starlight Team to provide/support/deliver a range of rehabilitative interventions for patients, both individually in the inpatient unit and in a group setting for outpatients, in order to maximise mobility, independence and a sense of wellbeing, and contribute as part of the multi-disciplinary team to manage pain, breathlessness, fatigue and other symptoms.
- To support the physiotherapists in their practical work and work alongside or in place of the wellbeing assistant practitioner when appropriate, for smooth service delivery
- To work autonomously as agreed by a registered practitioner and to be responsible and accountable within their scope of practice.
- To work as a member of the existing MDT team

KEY TASKS: - Some tasks may be delegated but the post holder remains responsible for ensuring that they are carried out satisfactorily.



Key Responsibilities

1. To work with the rehabilitation Team in the planning and delivery of a palliative rehabilitative model of service to ensure patients have access to interventions enabling them to reach their fullest physical, psychological, social and vocational potential consistent with their limitations, desires and life plans.
2. To support the physiotherapist in the writing and reviews of individualised care plans as required
3. To maintain succinct clear records on the electronic patient records.
4. To plan, prioritise and manage own workload on day to day basis combining a range of IPU patient and outpatient related activities as delegated by the physiotherapist
5. To be involved with equipment assessment and provision for safe and timely discharges from IPU. To attend care planning/discharge meetings as appropriate and if required by the physiotherapist.
6. To implement exercise programmes and provide advice in relation to progress.
7. To follow all agreed policies for manual handling, infection control, health and safety.
8. To support the rehabilitation team with the education and training of members of the multi-disciplinary team and community services.
9. To attend relevant training courses and meetings, especially those relating to self-management/ rehabilitation in palliative care. To participate in annual appraisal programme and adhere to the Hospice policies and guidelines.
10. To ensure all feedback, evaluation and outcome measures are followed and completed appropriately.
12. Development of relationships with relevant members of the multi-disciplinary community team.
13. To attend MDT/report meetings as required.

To set up and prepare rooms for exercise groups

To assist with monitoring and checking of equipment used within the hospice and to report any issues

To undertake and demonstrate agreed competencies

To attend monthly supervision sessions

General

The Peace Hospice is committed to Equal Opportunities for all current and potential members of staff and patients. Therefore the Hospice expects all employees and volunteers to understand, support, and apply this policy through their working practices which requires all individuals to be treated with respect, dignity, courtesy, fairness and consideration.

This job specification may be modified in the light of development and changing circumstances, according to the needs of the service, and in consultation with the post holder. The post holder should be prepared to undertake any further duties that arise as the post develops. All members of staff may at times be required to work in other parts of the Hospice, commensurate with the roles and responsibilities laid out in this job description.

Signed (Employer)		Signed (Employee)	
Date		Date	

PERSON SPECIFICATION -Assistant Practitioner for Rehabilitation

Each element of the specification should be assessed as follows:
A = Application Form; I = Interview; T= Test

QUALIFICATIONS <i>Appropriate professional, educational requirements</i>	ESSENTIAL/ DESIRABLE	ASSESSED
NVQ qualified to level 3 or equivalent	E	A
NVQ qualified to level 4 or equivalent	D	A
Relevant pre training	D	A;I
Qualification in the field of exercise / palliative care / physiotherapy	D	A

EXPERIENCE <i>Appropriate experience in order to carry out the role</i>	ESSENTIAL/ DESIRABLE	ASSESSED
Experience of working in a related care setting	E	A;I
Experience of working as either a health care assistant, physiotherapy assistant, occupational therapy assistant, running exercise groups.	E	A:I
Experience of being part of a multi professional team	D	A;I
Experience of working within palliative care	D	A;I
Experience of working with volunteers	D	A;I

SKILLS AND KNOWLEDGE <i>Specific post related skills and abilities</i>	ESSENTIAL/ DESIRABLE	ASSESSED
Understanding of palliative care and Hospice philosophy	E	A:I
Excellent interpersonal and communicational skills	E	I
IT literate	E	A;I
Ability to deal with complex and difficult emotional situations	E	I
Good organisational and negotiation skills	E	I
Creative thinker, ability to transform ideas into actions	E	I
Ability to motivate self and others	E	A:I
Ability to work autonomously and as part of a team	E	A;I
Flexible attitude to working	E	I
Health & Safety Training	D	A

PERSONAL QUALITIES	ESSENTIAL/ DESIRABLE	ASSESSED
Commitment to the aims and ethos of the Hospice	E	I
Recognise own limitations	E	I
Willingness to undertake training appropriate to professional development within the role	E	I
Appearance will reflect the professional nature of the post	E	I
Flexible attitude	E	I
Empathetic manner	E	I

<i>ATTITUDES AND VALUES</i>	<i>ESSENTIAL/ DESIRABLE</i>	<i>ASSESSED</i>
Understanding and commitment to the Hospice's equal opportunities policy	E	I